

U.S. Government Census Form 8843 Instructions

Any student who was in the U.S. during 2024 must complete Census Form 8843 and send to the IRS

If you received in income and are filing your taxes, you can complete this form through SPRINTAX

Check the [International Student Support Website](https://www.irs.gov/pub/irs-pdf/f8843.pdf) for more details about resources to file tax forms

ACCESS FORM 8843 here: <https://www.irs.gov/pub/irs-pdf/f8843.pdf>

Top of Form

- Fill in your **first name, middle initial and last name** on the top line.
- Fill in your **Social Security Number or ITIN for your U.S. taxpayer identification number (NOT Student ID)**, only if you have one.
- Fill in your **address in your home country** and your **address in the U.S.**

Part I

- 1a. Give the **visa type** (usually F-1 or J-1) that you used when you first entered the U.S. Also list the date when you first entered the U.S.
- 1b. List your **current visa type**. If this is the only type of visa you've had, you don't need to list a date of change.
2. List your **home country** (country where you hold citizenship).
- 3a. List the **country which issued your passport** (usually the same as country of citizenship)
- 3b. Write your **passport number**
- 4a. Write the number of days you were physically present in the United States (minus any trips to other countries) in each year indicated.
- 4b. Your answer to 4b should be the same as the number you listed in 4a for year 2024.

Part II

Skip this section.

Part III

9. Write: **North Park University, 3225 W. Foster Ave., Chicago, IL 60625, 773-244-6200.**
10. Please use the following contact information: **Dr. Michael Carr, Provost, North Park University, 3225 W. Foster Ave., Chicago, IL 60625, (773) 244-6200.**
11. List the type of visa you had in each of the years indicated. (For most students it will be F or J.)
12. Check "yes" if you've been a student (at North Park or another U.S. school) for more than the past 5 years. Otherwise, check "no." If you checked "yes" you will have to write an explanation on a separate sheet of paper, indicating why you have been in school for more than 5 years.
13. Check "yes" if you applied for Lawful Permanent Resident status in the U.S. during the year 2024, or if you had an application pending during 2024. Otherwise, check "no."
14. If you checked "yes" in Question 14, explain your permanent resident application on the lines provided.

Part IV and Part V

Skip these sections.

Signature

- If you will not submit a U.S. tax form (you did not receive income in the U.S. during 2024), sign and date the form. Make a copy for your personal records and mail to the Internal Revenue Service: Department of the Treasury, Internal Revenue Service Center, Austin, TX 73301-0215
- If you will submit a U.S. tax form please follow instructions provided by Sprintax.